



COMMISSION REGULAR MEETING AGENDA

Port of Seattle Commission

Tom Albro
Stephanie Bowman
Bill Bryant
John Creighton
Courtney Gregoire

Port of Seattle
Commission Chambers
Pier 69, 2711 Alaskan Way
Seattle, Washington 98111

REGULAR MEETING

Date: March 11, 2014

Chief Executive Officer

Tay Yoshitani

Web site:

www.portseattle.org

E-mail:

Commission-public-records@portseattle.org

Port Commission:
(206) 787-3034

Meeting and Agenda
Information:
(206) 787-3210

Our Mission:

The Port of Seattle is a public agency that creates jobs by advancing trade and commerce, promoting industrial growth, and stimulating economic development

Strategic Objectives:

- Position the Puget Sound region as a premier international logistics hub
- Advance this region as a leading tourism destination and business gateway
- Use our influence as an institution to promote small business growth and workforce development
- Be the greenest, and most energy efficient port in North America

ORDER OF BUSINESS

- | | |
|------------|--|
| 12:00 noon | 1. Call to Order
Recess to: |
| 1:00 p.m. | 2. Executive Session, if necessary*
Call to Order or reconvene to Open Public Session** |
| | 3. Approval of Minutes |
| | 4. Special Order of Business |
| | 5. Unanimous Consent Calendar |
| | 6. Division, Corporate and Commission Action Items |
| | 7. Staff Briefings |
| | 8. New Business |
| | 9. Policy Roundtables |
| | 10. Adjournment |

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. EXECUTIVE SESSION* - Pursuant to RCW 42.30.110, if necessary.

3. APPROVAL OF MINUTES – Any minutes available for approval will be listed on the Unanimous Consent Calendar below.

4. SPECIAL ORDER OF BUSINESS

None.

5. UNANIMOUS CONSENT CALENDAR

Notice: There will be no separate discussion of Consent Calendar items as they are considered routine by the Port of Seattle Commission and will be adopted by one motion. If a Commissioner or a member of the public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately.

5a. Approval of the minutes of the special meeting of November 5, 2013.

5b. Approval of the Commission's 2014 international travel plan. ([memo enclosed](#))

5c. Authorization for the Chief Executive Officer to execute professional services indefinite delivery, indefinite quantity contracts for geotechnical services in the amount of \$1,500,000 with a contract duration of three years and an ordering period of three years in support of upcoming capital improvement and major expense projects for the Aviation, Seaport, and Real Estate Divisions. There is no budget request associated with this authorization. ([memo enclosed](#))

5d. Authorization for the Chief Executive Officer to execute up to three indefinite delivery, indefinite quantity service agreements for services related to special testing and inspection services in support of the Port's Aviation and Seaport Divisions, Real Estate, Marine Maintenance and Port Construction Services projects with a cumulative total amount not to exceed \$950,000 for three years. No funding is associated with this request. ([memo enclosed](#))

* An Executive Session may be held at any time after the convening time, if necessary.

** Please silence all personal electronic devices during the Public Session.

5. UNANIMOUS CONSENT CALENDAR Continued

- 5e. Authorization for the Chief Executive Officer to execute an indefinite delivery, indefinite quantity contract for PeopleSoft functional and technical services in the amount of \$2,000,000 with a contract duration of four years and an ordering period of four years in support of upcoming capital improvement and major expense projects impacting the Port's Financial and Human Capital Management Systems. There is no budget request associated with this authorization. ([memo](#) enclosed)

PUBLIC TESTIMONY: The Commission will take public testimony at this time consistent with the procedures noted at the bottom of this agenda.

6. DIVISION, CORPORATE, AND COMMISSION ACTION ITEMS

- 6a. Authorization for the Chief Executive Officer to develop design documents, execute consultant contracts, apply for permits, and prepare construction documents as part of the Terminal 91 Substation Upgrade Project for an estimated cost of \$349,000. The total project cost is estimated at \$1,995,000 (CIP #C800439). ([memo](#) and [presentation](#) enclosed)
- 6b. Authorization for the Chief Executive Officer to (1) authorize additional project funding of \$15,400,000 for the new International Arrivals Facility (IAF) at Seattle-Tacoma International Airport; (2) authorize an amendment to the existing Sustainable Airport Master Plan service agreement with Leigh Fisher Associates for IAF-related planning tasks for an increase of \$3,650,000 for a new total contract amount of \$9,650,000; ~~(3) advertise for qualifications and proposals from a design-build team;~~ (4) approve use of a project labor agreement (PLA) covering the IAF program; and ~~(5) authorize procurement of the South Satellite to Concourse A Connector in the same price factors design-build contract as the IAF building to be located adjacent to Concourse A.~~ In accordance with RCW 53.19.060, this memorandum constitutes notification to the Commission that the amended amount of the Sustainable Airport Master Plan service agreement exceeds 50 percent of the original not-to-exceed contract value. ([memo](#) enclosed)

7. STAFF BRIEFINGS

- 7a. Terminal 18 Dock Rehabilitation Project. ([memo](#) and [presentation](#) enclosed)
- 7b. Airport-wide Energy Conservation Program – Stage III Mechanical Energy Conservation Project Analysis and Design. ([memo](#) and [presentation](#) enclosed)
- 7c. 2013 Fourth Quarter Capital Improvement Projects Report. ([memo](#), [report](#), and [presentation](#) enclosed)
- 7d. Legislative Update for March 11, 2014. (no enclosures)

8. NEW BUSINESS**9. POLICY ROUNDTABLE**

None.

10. ADJOURNMENT**PUBLIC TESTIMONY PROCEDURES**

The Port Commission will take public testimony after the unanimous consent agenda before considering action items or staff briefings, under new business, or during a public hearing. Any person wishing to speak must sign up to testify, identify the specific agenda item or topic they are addressing, and indicate whether they support or oppose the item. Public testimony will normally be limited to two minutes for individuals and representatives of organizations and is at the discretion of the Chair. In the interest of time, the Chair may limit the number of persons speaking on any topic, may further limit the time allotted to each person, or may limit testimony to those with new information to present. Written comments for any agenda item may be submitted to Commission Records staff at any time during the meeting for distribution to Commissioners and inclusion in the meeting record. The Port Commission does not engage in dialogue with testifiers during public meetings; however, questions or requests for information or documents may be made separately from the public meeting. All testimony is digitally recorded and made available via the Port's website and becomes a public record subject to disclosure under Washington's Public Records Act (RCW 42.56). The identity of each testifier will be noted in the minutes of the public meeting.